

**MINUTES OF LITTLE EATON PARISH COUNCIL MEETING**  
**HELD ON WEDNESDAY 23.5.18 THE VILLAGE HALL, VICARGE LANE, LITTLE EATON**

**PRESENT:** Councillors A Summerfield (Chairman), B Adams, J Easter, P Mulvey, A Machell, F Williamson, Parish Clerk, 2 members of the public

**18/92 ELECTION OF CHAIR**

Nominations for the office of Chair were invited. Councillor A Summerfield was nominated. There were no other nominations. **RESOLVE:** Councillor A Summerfield was elected as Chair.

**18/93 ELECTION OF VICE CHAIR**

Nominations for the office of Vice Chair were invited. Councillor P Mulvey was nominated. **RESOLVE:** There were no other nominations. **RESOLVE:** Councillor P Mulvey elected as Vice Chair.

**18/94 APOLOGIES**

Councillor A Stevenson (EBC), Councillor C Hart (DCC)

**18/95 TO DETERMINE WHICH ITEMS, IF ANY, FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED**

None

**18/96 DECLARATION OF INTEREST**

None

**18/97 PUBLIC SPEAKING**

The Chairman of Little Eaton Diamonds football club was in attendance and asked about using the recreation ground for training during the Summer. There were no objections as long as this didn't clash with cricket matches. Chairman to liaise with the Parish Council to organise.

**18/98 VARIATION OF ORDER OF BUSINESS**

None

**18/99 MINUTES OF MEETING HELD 25.4.18**

**RESOLVE** That the Minutes of the Parish Council meeting held on 25.4.18 were approved and signed by the Chairman.

**18/100 CHAIRMAN'S ANNOUNCEMENTS**

Councillor Summerfield reported that a parishioner had raised concerns regarding the grave maintenance. Councillor Summerfield had met with the Church to discuss. Councillor Summerfield reported that Duffield Road will be closed between the 25.6 to the 17.8 as Severn Trent are renewing the water main. Access for residents will be made available. There had been a dwelling burglary in the Parish on the 21.5.18.

**18/101 CO-OPTION OF COUNCILLOR**

An interested parishioner was in attendance and gave some information about himself.

**18/102 NEIGHBOURHOOD PLAN UPDATE**

Sir P Hunter had heard that the grant from Awards for All had been successful. There had been a high response rate from the questionnaire and the results are currently being analysed.

**18/103 APPOINTMENT OF WORKING GROUP REPRESENTATIVES**

It was resolved to remove the better kept village working group and HR group. All Councillors voted in favour except Councillor Williamson who voted against the proposal. It was agreed to remove NP group as an external body.

| <u>Working Group</u>   | <u>Lead</u>       | <u>Members</u>                                |
|--|-------------------|---|
| <b>Finance</b>   | B Adams           | A Summerfield, J Easter                       |
| <b>Highways</b>  |                   |   |
| <b>Emergency Planning</b>  | F Williamson      | A Machell (Snow warden)                       |
| Speed watch  |                   |   |
| <b>Park</b>  | P Mulvey          | J Easter, A Machell, B Adams                  |
| Park & park keeper, Churchyard, hire agreements, Millennium Way, Croft Corner, Park Bank, LEIB |                   |   |
| <b>Planning</b>  | A Summerfield     | B Adams, J Easter                             |
| <b>Village Hall Committee</b>  | A Machell (Chair) | J Easter, B Adams, A Summerfield, 2 vacancies |

## **18/104 APPOINTMENT OF REPRESENTATIVES ON EXTERNAL BODIES**

|                      |   |
|----------------------|---|
| Bates Trust          | Bill Hutchison                          |
| DCC/EBC Parish Forum | Who is available when meetings are held |
| LECA Trustees        | John Easter                             |
| Senior Citizens      | John Easter                             |
| Youth Facilities     | Alan Machell                            |
| Carnival Committee   | Fiona Williamson                        |
| Neighbourhood Plan   | Fiona Williamson                        |

## **18/105 ANNUAL REVIEW OF POLICIES & PROCEDURES**

The following policies and procedures were approved following review:-

Standing orders  
Snow warden risk assessment  
Retention Policy  
Privacy Policy  
Steps for dealing with a subject access request  
Security compliance checklist

## **18/106 TO RECEIVE AND NOTE THE ANNUAL INTERNAL AUDIT REPORT 2017/2018**

The internal audit had been carried out and the internal auditor had found no issues.

## **18/107 APPROVE ANNUAL GOVERNANCE STATEMENT**

Councillors approved the Annual Governance Statement which had been circulated and this was signed.

## **18/108 APPROVE ACCOUNTING STATEMENT**

The Accounts for the year ending 2017/2018 had been circulated and the Accounting Statements were approved by Councillors and signed.

## **18/109 PARK KEEPERS CONTRACT**

The Park Keepers contract was reviewed and updated.

## **18/110 CCTV SERVICE**

It was agreed to organise a service/repair as per quote received.

## **18/111 TO INSTALL SUMMER / WINTER PLANTERS BETWEEN THE POSTS OF THE 'LITTLE EATON ' SIGNS AT ALFRETON OLD ROAD, B6179, MORLEY LANE, DUFFIELD ROAD AND MILLENNIUM WAY**

Councillor Williammson reported that Plantscape had offered to supply some planters FOC. There were no objections. Councillor Williamson to send the paperwork to the Clerk for Councillors to review before accepting the offer.

## **18/112 CARNIVAL UPDATE**

Councillor Williamson gave an update on the last Carnival Committee meeting.

## **18/113 PARK GATE PROPOSAL**

A new gate had been installed at a cost of £500.

## **18/114 CLERKS REPORT**

Nothing to report.

## **18/115 CORRESPONDENCE FOR ACTION**

- Little Eaton Carnival - Fun Dog Show 2.7.18 request to use recreation ground. Approved.
- Letter from parishioner regarding play equipment. It was agreed to respond thanking them for their letter but confirming that unfortunately there is no room on the park.
- Briefing Note - National Salary Award. Approved.
- LEIB planting of tree suggestion. Clerk to liaise with LEIB to offer to progress.

## **18/116 PLANNING**

### Applications

There were no objections to the following applications:-

- ERE/0518/0019 1 The Chase Two storey side extension and internal and external modifications
- ERE/0418/0043 37 Barley Close First floor rear extension over existing ground floor rear extension
- ERE/0418/0038 12 Haddon Drive Single storey extension to side & rear. Loft conversion & extension to roof forming rear dormer with juliet balcony. Replacement of front dormer window with larger dormer. Partly retrospective. Resubmission in amended form of application ERE/1217/0019.

## Approved

- ERE/0318/0027 Eaton Hill, Alfreton Road Change of use of outbuilding (former stables) to residential.
- ERE/0318/0025 56 Alfreton Road Erection of single storey side and rear extensions plus a loft conversion including the installation of a dormer window to the rear elevation and roof lights to the front elevation.
- ERE/0318/0014 92 Alfreton Road, Retrospective planning application for single storey rear extension and insertion of upper floor side facing window
- ERE/0318/0015 The Lawns, Rigga Lane Two storey front extension
- ERE/0118/0047 18 Highfield Road First floor extension to create additional bedrooms and bathroom.

## **18/117 FINANCE**

**RESOLVE:** That the Accounts listed below be accepted for payment.

|              | <b>Payee</b> | <b>Expenditure</b>  | <b>£</b>       |
|--------------|--------------|---------------------|----------------|
| Bank payment | L Storey     | Salary/Expenses     | 591.97         |
| Bank payment | HMRC         | PAYE                | 37.40          |
| Bank payment | P Morey      | Park keeper         | 384.00         |
| Bank payment | Mark Toms    | Grounds maintenance | 267.49         |
| Bank payment | DALC         | Training GDPR       | 22.50          |
| Bank payment | Came & Co    | Insurance           | 2254.72        |
| Bank payment | P Fox        | Churchyard          | 2052.00        |
| Bank payment | S Lorking    | Internal Audit      | 100.00         |
| DD           | ICO          | Subscription        | 35.00          |
| Bank payment | LEIB         | Donation            | 350.00         |
| <b>TOTAL</b> |              |                     | <b>6095.08</b> |

## Receipts

Western Power Wayleave           £     3.45  
EBC Precept/Concurrent           £30198.00

Monthly accounts circulated.

## **18/118 WORKING GROUP REPORTS**

September 2018, January 2019, May 2019

## **18/119 CORRESPONDENCE FOR INFORMATION**

- DALC Circulars 6/2018
- Minutes for Planning Committee, Wednesday, 9th May, 2018, 5.30 pm
- DCC update. "Blocked drain. Sent via e-mail. There has been a drainage issue on Windy Lane and the drains need clearing. " I am pleased to report that an order has already been issued to our contractor to remove the silt and other debris from the drainage in this vicinity.
- Parish and Town Council Liaison Forum 10 May 2018
- Agenda for Planning Committee, Wednesday, 9th May, 2018, 5.30 pm
- EBC Mobile Activities 2018
- National Rural Crime Survey 2018
- Band concert confirmation 1.7.18 2.00 pm
- Chairs/Boardroom table for sale
- Police report. Non-dwelling burglary 22/04/18 garage door to property forced  
After being stopped by police person found to be in possession of class B drug.  
Non- dwelling burglary 15/05/18 window broken and items from within taken.

## **18/120 DATE OF NEXT MEETING**

Date of next meeting 28.6.17 Little Eaton Village Hall, Vicarage Lane, 7.30 pm

## **18/121 PART II – CONFIDENTIAL INFORMATION**

- Clerk Appraisal and Pay review. Deferred until the next meeting.