

Little Eaton

Booking Clerk,

Barbara Adams
8 Station Road
Little Eaton,
Derby. DE21 5DN



Village Hall

07805 053180

-----e-mail----- bookings@littleeatonvillagehall.com -----

BOOKING FORM PLEASE COMPLETE IN BLOCK CAPITALS.

For available dates please contact the Booking Clerks. They're here to help!

Name of Hirer (person).....

This person should be a responsible adult who will be in charge of Health and Safety, Fire and No Smoking precautions and Alcohol Consumption (if any), during the hire period.

Organisation (If Applicable).....

Address of Hirer

.....

Post Code..... Phone..... E-mail.....

Purpose of Hiring

Please indicate if alcohol is to be consumed during the event. Yes.....No.....

Please indicate if you have a Child Protection/Vulnerable Persons Policy. Yes.....No.....

Alcohol Consumption is covered by the Hall's Premises Licence. All events at which alcohol is consumed are required to enclose a separate £250 bond. The premises are to be evacuated by 11 pm in the case of all evening events.

Rooms required	Dates	Time From	Time to	Hours	Rate £	Charge £
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I enclose a **cheque** in respect of hire charges of.....£.....

I enclose a separate **cheque** for £250 in respect of a bond charge.....£.....

~~Cheques to be made payable to~~ **LITTLE EATON VILLAGE HALL** TOTAL.....£.....

By signing this form you are agreeing to all the Terms & Conditions of Hire of Little Eaton Village Hall.

SIGNED.....HIRER

DATE

Please return this page to the Booking Clerk. Confirmation will be sent on receipt of your form.

